

BUSINESS MEETS TRANQUILITY

A Meetings and Incentives Guide to the U.S. Virgin Islands



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~ America's Caribbean™ ~



United States Virgin Islands

St.Croix | St.John | St.Thomas

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For more information, call 1-800-372-USVI (8784), visit us at usvitourism.vi or contact one of our offices below:

Atlanta@usvitourism.vi

Miami@usvitourism.vi

St. Thomas

St. Croix

Chicago@usvitourism.vi

NewYork@usvitourism.vi

PO Box 6400

200 Strand Street

LosAngeles@usvitourism.vi

Washington@usvitourism.vi

St. Thomas, VI 00804

St. Croix, VI 00840

340-774-8784

340-772-0357

MIX BUSINESS WITH COCONUTS

Take your meeting or event to a place where the splendor of the Caribbean blends with the convenience of the United States. In the U.S. Virgin Islands, the possibilities are endless. Beachside conference centers, renowned chefs, first-class facilities and gorgeous beaches are all located within our borders. On St. Croix, St. John and St. Thomas, inspiration surrounds you.

If you want to reward or motivate a workforce, there's no better place than the U.S. Virgin Islands. Beyond the conveniences of being a U.S. territory, we provide world-class facilities in a setting that captivates the imagination. So whether for a company of 8 or 800, we'll make it a trip they'll always remember. From quality accommodations to state-of-the-art equipment to experienced meeting planners, you'll find what you need. We have spectacular settings where attendees can enjoy champagne by the pool while looking out over Magens Bay, or a sit-down dinner amidst more than 500 species of plants. And when was the last time your meeting included a sunset cruise or an elegant meal served in an 18th century farmhouse? Plus there's championship golf on exquisitely landscaped courses. The diving is unparalleled. And sport fishermen will be happy to know that 24 world-record catches have been made here. Also, we're a leader in ecotourism—so you can play in an unspoiled environment.



EXOTICALLY FAMILIAR



You'll find world-class facilities and island adventures in the USVI, America's Caribbean, where the exotic is also familiar.

Location: The USVI is at the north end of the Caribbean Sea. By air, it's 2 1/2 hours from Miami and 3 1/2 hours from New York.

Climate: Average temp. 77° in winter and 82° in summer.

Government: The USVI is an unincorporated territory of the U.S. All persons born here are citizens of the United States.

Currency: U.S. Dollar. Travelers checks/credit cards honored.

Time: Atlantic Standard Time. Daylight savings is not observed.

Electric: Standard U.S. 120 volt/60 cycle, 220 volt also available.

Language: The official language is English.

Religion: All three islands cater to a wide range of denominations.

Medical And Dental Services: All medical/dental facilities meet the standards and codes of the American Medical/Dental Association.

Driving: Driving is on the left side of the road. U.S. driver's licenses are valid for ninety days. The main roads are paved. Hands-free cellular phone required while operating an automobile.

Taxis: Taxis available. Rates are per person, based on destination.

Communications: Telephone, wireless and Internet services to North America, Europe and beyond. No fees for local calls within the USVI. Calls to the continental U.S. are handled the same as state-to-state long-distance calls and not as international calls.

Banking: The U.S. Virgin Islands hosts a variety of banks.

Shipping: The U.S. Postal Service charges standard rates for mail. FedEx, UPS and DHL have offices on island.

Festivals: In April, St. Thomas celebrates Carnival, a month-long series of pageants, concerts and parades. St. John holds a Fourth of July celebration every summer. The Crucian Christmas Festival takes place on St. Croix in December.

*D*ESTINATION MANAGEMENT COMPANIES

Caribbean Tour Services

PO Box 12319
St. Thomas, VI 00801
Phone: 340-776-3650
Fax: 340-776-1050
Email: cts@islands.vi
Website: www.caribbeantourservices.com

Caribbean Travel & Tropic Tours

PO Box 301855
St. Thomas, VI 00803-1855
Phone: 340-774-1855
Toll Free: 800-524-4334
Fax: 340-776-9597
Email: transfers@tropictoursusvi.com
Website: www.tropictoursusvi.com

Island Magic

3400 Veterans Drive
St. Thomas, VI 00802
Phone: 340-776-5494
Toll Free: 866-429-3762
Fax: 340-774-5532
Email: magicplace@hotmail.com
Website: www.islandmagicvi.com

Island Meetings & Incentives

6100 Red Hook Quarter
Suite A2-1
St. Thomas, VI 00802-1303
Phone: 340-774-2755
Toll Free: 800-458-0950
Fax: 340-779-2886
Email: judi@imi.vi
Website: www.imivi.com

Premier Destination Services, LLC

PO Box 302665
St. Thomas, VI 00803-2665
Phone: 340-714-1737
Fax: 340-776-1737
Email: thoffman@premierdestinationservices.net
Website: www.premierdestinationservices.net

St. Croix Safari Tours

Phone: 340-773-6700
Toll Free: 800-524-2026
Email: sjtouss@hotmail.com

VALEVENTS

Phone/Fax: 340-774-9949
Email: valerie.peters@valevents.com
Website: www.valevents.com



T. CROIX

The largest of the U.S. Virgin Islands, St. Croix is also one of the coziest spots in the Caribbean. Gentle hills, turquoise waters and quaint old towns surround modern meeting facilities.

St. Croix is more than just a great place for your meetings; it's an adventurer's paradise as well. Your party can play 18 holes of golf, horseback ride along scenic trails, play blackjack at the casino and, of course, relax on miles of pristine, white sand beaches.

Some of St. Croix's more interesting features include Christiansted's numerous historic buildings, such as Fort Christianvaern. In the quaint town of Frederiksted, you can take a group tour of Fort Frederik, too.

HOTELS

- 1 The Buccaneer
- 2 Carambola Beach Resort
- 3 Divi Carina Bay Resort
- 4 Hotel Caravelle
- 5 The Palms At Pelican Cove

VENUES

- A St. George Village Botanical Garden





The Buccaneer

Estate Shoys
 Christiansted, St. Croix VI 00824
 Phone: 340-712-2100
 Toll Free: 800-254-3881
 Fax: 340-712-2104
 Email: mango@thebuccaneer.com
 www.thebuccaneer.com

	A	B	C	
Meeting Rooms	Dimensions	60 x 20	35 x 28	55 x 45
A. Brass Parrot	Square feet	1,200	980	2,475
B. The Beach Meeting Room	Auditorium Capacity	90	50	-
	Classroom Capacity	70	40	-
Outdoor/Nontraditional Meeting Facilities	U-Shape Capacity	30	45	-
C. The Mermaid	Banquet Capacity	90	-	120
	Reception Capacity	120	-	120

Location/Transportation	Located on the eastern end of St. Croix less than a five-minute drive from the sightseeing, shopping and dining found in the historic town of Christiansted.
Accommodations	138 luxury rooms and suites.
Dining/Entertainment	Three restaurants and nightly entertainment.
Services/Facilities	Full-service resort with spa, golf, tennis, kids' camp and three beaches.
Recreation/Amusement	Kayaks, floating mats, snorkeling, basketball, volleyball and Ping-Pong.
Meeting Equipment	TV, VCR, Screen, LCD Projector. There is an additional charge for some equipment.
Amenities	AC, fans, freshwater pool(s), beach, water sports, tennis court(s), golf course, (3) restaurants on property, T1 or higher/wireless Internet. Handicapped-accessible units available.



Carambola Beach Resort

Estate Davis Bay
Kingshill, St. Croix VI 00851

Phone: 340-778-3800
Toll Free: 888-503-8760
Fax: 340-778-1682

www.carambolabeach.com

	A	B	C	D	E	F	G	H
Meeting Rooms								
A. Board Room	23x22	31x31	45x46	39x60	–	–	39x38	50x56
B. Tamarind Room	500	900	1,862	2,242	–	–	800	1,375
C. Mahogany Room	40	70	100	225	75	100	100	125
D. Tibbet Room	–	50	50	170	–	–	–	–
	–	40	45	100	–	–	–	–
	–	70	100	240	50	70	70	100
	25	100	130	300	70	90	90	125
Outdoor/Nontraditional Meeting Facilities								
E. Flamboyant Upper Terrace								
F. Flamboyant Lower Terrace								
G. Mahogany Terrace								
H. Palm Terrace	70x35	–	–	–	–	–	–	–
I. Saman Terrace	2,131	–	–	–	–	–	–	–
J. Davis Bay Villa Terrace	225	–	–	75	300	–	–	–
K. Pool Terrace	–	–	–	–	–	–	–	–
L. Sky Bar	–	–	–	–	–	–	–	–
M. West Lawn	–	–	–	–	–	–	–	–
N. Port 'co chere	160	50	240	60	240	50	240	240
O. Carambola Beach East	200	70	300	75	275	75	275	275
P. Carambola Beach West								

Accommodations

The resort comprises 25 separate 2-story buildings. Our 151 luxury suites are well appointed with full-size refrigerator, microwave, stove, dishwasher, flat-screen plasma televisions, satellite TV, ceiling fans and oversized, walk-in marble shower. All rooms have a king-sized bed and a sofa bed, are air-conditioned and are equipped with oversized screened-in patio, in-room safe, iron and ironing board, hair dryer and coffee maker.

Dining/Entertainment

This campus-style resort offers savory cuisine served with island hospitality in two distinct dining locations. The Flamboyant Lounge offers a relaxing and comfortable alternative for both dining and liquid libation in a nontraditional lobby bar setting, while our more refined Saman Dining Room offers delectable three-meal-a-day options to delight the palate. We complete your week in paradise and showcase our chef's creativity with the Friday Night "Pirate Buffet"—a well-known island favorite.

Services/Facilities

Laundry, gym, golf, tennis and spa.

Recreation/Amusement

Our new 2,200 sq. ft. Spa de la Mer offers multiple treatment options to pamper and restore your well-being plus a bevy of hair and nail services. At the nearby Carambola Golf & Country Club, a Robert Trent Jones-designed, par 72 course tests the accomplished golfer with more than 100 bunkers and multiple spring-fed lakes. These key activities are complemented by an on-site gift shop, dive shop, exercise facility, freshwater pool and lighted tennis courts.

Meeting Equipment

On-site audio-visual equipment includes flip charts, podiums, microphones w/speaker, Polycom speaker phones, LCD projectors, television monitors, DVD player, VCR, portable screens, slide projector, overhead projector and computer rentals—both desktop and laptop.

Amenities

AC, fans, freshwater pool(s), beach, water sports, tennis court(s), and (2) restaurants on property, wireless Internet. Handicapped-accessible units available.



Divi Carina Bay Resort

25 Estate Turner Hole
Christiansted, St. Croix VI 00820

Phone: 340-773-9700
Toll Free: 800-773-9700
Fax: 340-773-6802

Email: divicinfo@divicarina.com
www.divicarina.com

	A	B	C	D	E
Meeting Rooms					
Dimensions	24 x 71	24 x 71	24 x 43	24 x 43	–
Square feet	1,704	1,704	1,032	1,032	–
Auditorium Capacity	162	162	81	81	30
Classroom Capacity	90	90	50	50	24
U-Shape Capacity	80	80	40	40	15
Banquet Capacity	128	128	82	82	30
Reception Capacity	165	165	110	110	30

Location/Transportation	Located 30 minutes from the Henry Rohlsen airport and 20 minutes from the nearest town, Christiansted.
Accommodations	176 sleeping rooms available, with king or queen beds.
Dining/Entertainment	We have local entertainment six nights a week and one movie night. Starlite Restaurant: Open six nights a week for fine dining. Breakfast is served each morning. Dockside: Open seven days a week for lunch and dinner.
Services/Facilities	A/V, fax and photocopies.
Recreation/Amusement	Divi Gift Shop, arranged island tours, Buck Island trips, golfing, scuba diving, kayak tours, historical tours, water sports, spa, diving, tennis and mini-golf.
Meeting Equipment	A/V equipment available for an additional charge.
Amenities	AC, fans, freshwater pool(s), beach, water sports, tennis courts, (2) restaurants on property, dial-up/T1 or higher/wireless Internet. Handicapped-accessible units available.
Additional Information	Our resort hosts weddings, anniversaries and family reunions. We offer air and room packages from any city in the continental U.S., 1,000 feet of sandy beach, beach chairs and snorkeling trips led by our activities director off our beach.



Hotel Caravelle

44A Queen Cross St.
Christiansted, St. Croix VI 00820

Phone: 340-773-0687
Toll Free: 800-524-0410
Fax: 340-778-7004

Email: elsie@hotelcaravelle.com
www.hotelcaravelle.com

Meeting Rooms

A. Town Hall	A
Dimensions	26 x 18, 6 x 8 entry way
Square feet	450
Auditorium Capacity	50
Classroom Capacity	25
U-Shape Capacity	25
Banquet Capacity	20
Reception Capacity	20

Location/Transportation	Located on the waterfront in the historic district of the Old Danish port of Christiansted, 7 miles from Henry E. Rohlsen Airport.
Accommodations	The 43 guest rooms and one penthouse suite are air-conditioned with telephone, satellite TV, modem, small refrigerator, tile bathroom, dressing area and a wonderful view of Christiansted Harbor and the Caribbean.
Dining/Entertainment	Rum Runners Seafood & Steak Restaurant.
Services/Facilities	24-hour front desk and laundry service. Fax and computer service.
Recreation/Amusement	Pool/sundeck, beauty shop, duty-free gift shops, scuba diving boat, car rentals, chaise lounges & beach towels, florist, island tours and Buck Island tours.
Meeting Equipment	Equipment is available for an additional charge.
Amenities	AC, freshwater pool(s), beach, water sports and restaurant on property, dial-up/wireless Internet.
Additional Information	The Caravelle offers every advantage of an oceanfront resort with the accessibility of St. Croix's free-port shopping and world-class restaurants.



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The Palms at Pelican Cove

4126 La Grande Princesse
St. Croix VI 00820

Phone: 340-778-8920
Fax: 340-778-9218

Email: info@palmspelicancove.com
www.palmspelicancove.com

		A	B	C
Meeting Rooms	Dimensions	35 x 32	44 x 40	17 x 14 / 17 x 34
A. Conference Room	Square feet	1,120	1,760	802
B. Main Dining Room	Auditorium Capacity	50	175	50
Outdoor/Nontraditional Meeting Facilities	Classroom Capacity	100	250	60
C. Outside Dining Room	U-Shape Capacity	50	150	25
	Banquet Capacity	50	200	25
	Reception Capacity	50	200	25
Location/Transportation	4126 La Grande Princesse.			
Accommodations	40 full ocean-view rooms.			
Dining/Entertainment	Breakfast, lunch and dinner seven nights a week.			
Services/Facilities	Conference facility.			
Recreation/Amusement	Largest freshwater pool, beach, snorkeling.			
Amenities	Cable TV, AC, coffee maker, refrigerator, wireless Internet.			

VENUES

ST. CROIX



St. George Village Botanical Garden

127 Estate St. George
Frederiksted, VI 00840

Phone: 340-692-2874
Fax: 340-692-6154

Email: garden2@viaccess.net

Location/transportation:

One mile West of Plaza Extra West (or two miles east of Whim Plantation), one-quarter mile up St. George Road. Approximately two miles northwest of Henry E. Rohlsen Airport. Taxis and rental cars available at airport.

Venue Description:

St. George Village Botanical Garden is a 16.5-acre botanical garden on the site of a former 18th century sugar plantation. The traditional meeting room is the large Great Hall, with its landmark red roof, built in 1976; the Pavilion at the new Bodine Visitors' Center was opened in March 2006. Both rooms have "spillover" areas that can accommodate larger groups for receptions.

Service/Facilities:

The Great Hall has surrounding galleries and a full-size kitchen with refrigerators and freezers. Handicapped-accessible restrooms on site. The Pavilion leads out onto a large open-air courtyard; it has limited kitchen facilities; handicapped-accessible restrooms on site.

Groups/Seminars:

Both venues are available for day or evening seminars. The Great Hall can accommodate 250 in an auditorium setting; the Pavillion can handle 60. Both can hold greater numbers of guests for receptions.

Support Services:

A staff member is always present during all functions.

Additional Information:

Tours of the 16.5-acre Botanical Garden can be arranged for enjoyment of this very special venue during or following a meeting or event.

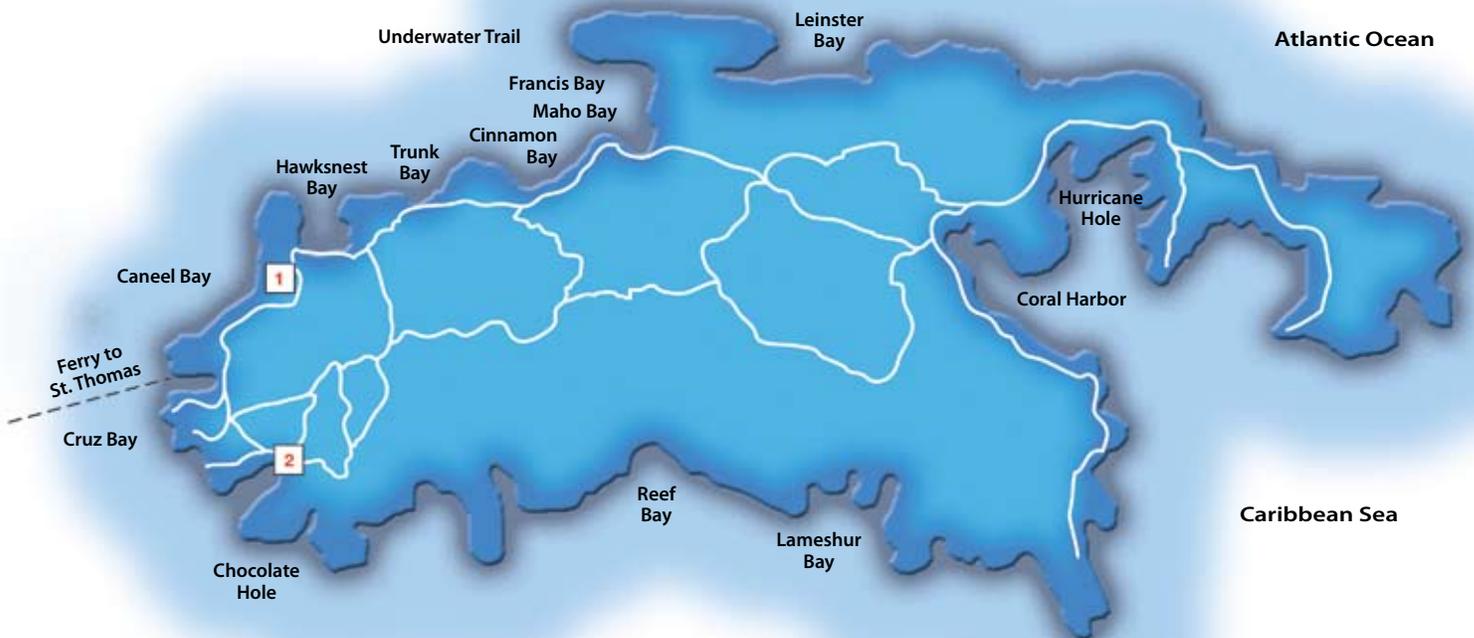
ST. JOHN

Just a twenty-minute ferry ride from St. Thomas, St. John is a Caribbean gem. In 1956, Laurance Rockefeller guaranteed it would remain “a thing of joy forever” by purchasing a portion of the island and donating it to the National Park Service. Now, two-thirds of St. John is protected beauty.

Cruz Bay is the center of activity on St. John. Here, you can hold events in colorful, lively cafes and fabulous restaurants. Your group can make use of 9,500 acres of green, hilly land. There are trail excursions where hikers will discover natural habitats, plantation ruins and well-preserved petroglyphs. St. John is also home to one of the world’s most beautiful beaches, Trunk Bay, with its exciting underwater nature trail.

HOTELS

- 1 Caneel Bay, A Rosewood Resort
- 2 The Westin St. John Resort & Villas





Caneel Bay, A Rosewood Resort

North Shore Road
 PO Box 720
 Cruz Bay, St. John VI 00831
 Phone: 340-776-6111
 Toll Free: 800-ROSEWOOD
 Fax: 340-693-8280
 Email: caneelbay@rosewoodhotels.com
www.caneelbay.com

	A	B	C	D
Meeting Rooms				
A. Turtle Bay Upper				
B. Turtle Bay Lower				
C. Equator				
D. Turtle Bay Breakout				
Outdoor/Nontraditional Meeting Facilities				
E. Turtle Point				
F. Sugar Mill Ruins				
G. Breezeway				
H. Sunset Terrace				
Dimensions	-	-	-	-
Square feet	805	645	2,050	400
Auditorium Capacity	-	-	-	-
Classroom Capacity	60	40	-	25
U-Shape Capacity	40	30	-	20
Banquet Capacity	80	50	180	20
Reception Capacity	90	60	200	30
	E	F	G	H
Dimensions	-	-	-	-
Square feet	-	300	950	950
Auditorium Capacity	-	-	-	-
Classroom Capacity	-	-	-	-
U-Shape Capacity	-	-	-	-
Banquet Capacity	125	20	25	40
Reception Capacity	250	60	40	75

- Accommodations** Large hotel with 166 airy, spacious guest rooms, all of which are air-conditioned with in-room climate control. Louvered walls, open picture windows and ceiling fans take advantage of St. John's plentiful trade winds. Casually elegant interiors are decorated in pastel colors with handcrafted furniture, soft goods from the Pacific Rim region, comfortable reading chairs, commissioned artwork and tiled bathrooms. All rooms have patios or balconies, spectacular views of the beach or gardens and contain personal bars and wall safes.
- Dining/Entertainment** Four restaurants and three bars are available to guests. Live music is played several nights each week throughout the year at the Caneel Bay Bar.
- Services/Facilities** Self Centre sessions, massage sessions, fitness center, tennis courts, gift shop, business center and more are available for our guests. On-site Group Planning/Service Department.
- Recreation/Amusement** Complimentary activities include airport greeting, welcome bottle of rum, windsurfing, use of Sunfish sailboats, kayaks and snorkel gear, introductory scuba clinic, use of fitness center and tennis courts, tennis round robins, horticultural tour, marine slide show, nightly movies, rum tasting demonstration, early morning coffee and afternoon tea, twice-daily housekeeping and manager's cocktail reception. Sailing trips, beach barbecue cruise, sunset cocktail cruise, day trips to Little Dix Bay and Jost Van Dyke, guided snorkeling tours, boat charters, powerboat and jeep rentals, scuba diving and instruction, tours of St. John, fishing charters, massage, laundry services, babysitting and supervised children's activities and Self Centre sessions are all available at an additional charge.
- Meeting Equipment** Basic A/V equipment, flip charts, etc. are available on property. Additional charges may apply.
- Amenities** AC, freshwater pool(s), beach, water sports, tennis court, (4) restaurants on property, DSL/cable Internet. Handicapped-accessible units available.
- Additional Information** 10 – 40 room groups from January through mid-December. Minimum of 3 nights.



2

The Westin St. John Resort & Villas

PO Box 8310
Great Cruz Bay, St. John VI 00831
Phone: 340-714-6048
Fax: 340-693-8510
Email: concierge.01098@westin.com
www.westinresortstjohn.com

	A	B	C	D	E	F	G
Meeting Rooms							
Dimensions	66 x 53	20 x 15	37 x 16	45 x 26	45 x 26	45 x 52	29 x 13
Square feet	3,500	300	600	1,170	1,170	2,340	377
Auditorium Capacity	300	20	65	75	75	150	20
Classroom Capacity	180	12	30	40	40	90	12
U-Shape Capacity	60	12	20	26	26	50	12
Banquet Capacity	230	20	40	60	60	120	20
Reception Capacity	300	30	60	100	100	200	30

Outdoor/Nontraditional Meeting Facilities

	H	I	J
Outdoor/Nontraditional Meeting Facilities			
Dimensions	-	-	-
Square feet	4,000	-	-
Auditorium Capacity	-	-	-
Classroom Capacity	-	-	-
U-Shape Capacity	-	-	-
Banquet Capacity	300	300	100
Reception Capacity	-	-	-

Location/Transportation

Located on St. John's Great Cruz Bay, surrounded by lush hillsides and a private 1,200-foot-long beach. Just minutes from the pristine Virgin Islands National Park, which encompasses over two-thirds of the island, and 40 minutes from the airport. Your St. John experience begins on the Westin Breeze, Westin's private ferry to our private reception dock on Great Cruz Bay.

Accommodations

Large hotel with 174 rooms. Garden-view, pool-view, ocean-view and beachfront rooms; one- and two-bedroom suites; studios; and one-, two- and three-bedroom villas.

Dining/Entertainment

Mango Deli, Snorkels Bar (Casual Dining), Beach Café (Casual Dining) and Chloe and Bernard's (Fine Dining).

Services/Facilities

We offer more than 10,000 square feet of indoor, contemporary meeting space. Equally as impressive are our outdoor and waterfront venues which can accommodate groups of up to 450 banquet-style. Or choose a garden gazebo or expansive beach setting for the occasion of your dreams. Whether you treat your guests to a cocktail cruise departing right from our private dock or a catered affair in our outdoor restaurants, we know you will enjoy our exotic location. Our catering and meetings staffs offer the attentive and professional conference services you expect from Westin to ensure smooth sailing. Additionally, the Westin St. John is the ultimate place to hold tropical celebrations. From quiet island soirées to swashbuckling pirate parties and tiki torch beach bashes, our theme parties offer incredible fun.

Recreation/Amusement

Cruz Bay Water Sports, Spa & Fitness Center, Great Cruz Bay Beach, Tennis, Westin Kids' Club, Little Switzerland Shop and Bougainvillea Shop. For oceans of fun you can scuba, snorkel or take a guided sport fishing trip, or rent a powerboat and explore the many coastlines and islands of the beautiful Virgin Islands on your own. The Westin tennis facility features six lighted Tennis Turf courts, a fully stocked pro shop, rental equipment, lessons, clinics, social events and private instruction. A family-friendly hotel, The Westin Resort St. John & Villas offers kid-friendly initiatives designed to pamper pint-sized bodies, minds and souls including unique organic skin care products for infants, designer amenities for children and expanded resort kids' programs. Water adventures of every kind are yours to explore on our breathtaking island. You can learn to snorkel, go sport fishing, try a Hobie Cat, even Snuba (a new way to tour St. John's underwater riches without needing Scuba certification). Visit our marina hospitality desk for assistance with water sports and rentals. You will also find ecotour companies offering hikes through the national park and combination tours incorporating kayaking and sailing.

Meeting Equipment

We offer complete T1 high-speed Internet access, enabling state-of-the-art videoconferencing and satellite capabilities. Our on-site audio-visual department, Presentation Services, provides equipment and expertise. And for any last-minute needs, our business services will help you get the job done. Additional charges may apply.

Amenities

AC, freshwater pool(s), beach, water sports, tennis court(s), (3) restaurants on property, and T1/DSL/cable/wireless Internet. Handicapped-accessible units available.

T. THOMAS

If you're looking for natural beauty coupled with a cosmopolitan environment, St. Thomas is a great choice. With the Atlantic to the north and the Caribbean to the south, your VIPs will enjoy stunning vistas of lush mountains, tranquil bays and white beaches.

Surrounded by all this natural glory is Charlotte Amalie, a town humming with energy. This capital city is full of old-world charm, while offering new-world conveniences.

Explore intriguing places like Fort Christian, Emancipation Park and the Estate St. Peter Greathouse and Botanical Gardens. Other sites, such as Magens Bay, consistently voted one of the top-ten beautiful beaches in the world, will be a great place for your team to meet informally.

HOTELS

- 1 Best Western Emerald Beach Resort
- 2 Bolongo Bay Beach Resort
- 3 Frenchman's Reef & Morning Star Marriott Beach Resort
- 4 Holiday Inn Windward Passage
- 5 Palms Court Harborview
- 6 The Ritz-Carlton, St. Thomas
- 7 Wyndham Sugar Bay Resort & Spa

VENUES

- A Coral World Ocean Park
- B Mahogany Run Golf Course
- C Mountain Top
- D Paradise Point
- E St. Peter Great House and Botanical Gardens
- F Villa Botanica at Plantation Crown and Hawk
- G Yacht Haven Grande



HOTELS



Best Western Emerald Beach Resort

8070 Lindbergh Bay
 St. Thomas, VI 00802
 Phone: 340-777-8800
 Toll Free: 800-233-4936
 Fax: 340-776-3426
 Email: sales@emeraldbeach.com
 www.emeraldbeach.com

	<u>A</u>
Meeting Rooms	Dimensions 18 x 50
A. Hibiscus Room	Square feet 900
	Auditorium Capacity 85
	Classroom Capacity 48
	U-Shape Capacity 30
	Banquet Capacity 60
	Reception Capacity 85
Location/Transportation	Ideally situated just minutes from the St. Thomas airport, Charlotte Amalie, interisland ferries and a wonderful variety of island activities.
Accommodations	90 rooms. All the rooms are beachfront with private balconies to enjoy the magnificent view of the Caribbean Sea.
Dining/Entertainment	The Portobello, our Italian restaurant, is oceanfront with a lovely view of Lindbergh Bay. It is open seven days a week from 7:00 a.m. to 10:00 p.m., serving breakfast, lunch and dinner a la carte. Friday night there is a West Indian buffet and on Sunday a brunch, both with live music.
Services/Facilities	Tour desk, car rental, wedding arrangements, A/V equipment, catering, flowers, music and photographers. Additional charges apply.
Recreation/Amusement	Freshwater pool with waterfall, tennis court, diving center and water sports.
Meeting Equipment	LCD projector, overhead projector, flip charts and screen. Additional charges apply.
Amenities	AC, fans, freshwater pool(s), beach, water sports, tennis court(s), and restaurant on property. Dial-up/DSL/cable Internet. Handicapped-accessible units available.
Additional Information	Complimentary parking, complimentary chaise lounge for the pool and beach, welcome drink upon arrival, Cyber Corner, complimentary towels for the pool and beach.



Bolongo Bay Beach Resort

50 Estate Bolongo
 St. Thomas, VI 00802
 Phone: 340-775-1800
 Toll Free: 800-524-4746
 Fax: 340-775-3208
 Email: sales@bolongobay.com
 www.bolongobay.com

		A	B
Meeting Rooms	Dimensions	-	-
A. Bayside Lounge	Square feet	950	3,000
	Auditorium Capacity	50	-
	Classroom Capacity	40	-
Outdoor/Nontraditional Meeting Facilities	U-Shape Capacity	35	-
B. Iggies Beach Bar & Grill	Banquet Capacity	45	250
	Reception Capacity	50	500
Location/Transportation	7 miles east of Cyril E. King Airport, 4 miles east of Charlotte Amalie.		
Accommodations	65 ocean-view rooms.		
Dining/Entertainment	The Lobster Grille: local lobster, fresh seafood and steaks with an ocean view. Iggies Beach Bar & Grill: burgers, ribs, sandwiches and salads; karaoke Thursdays and Saturdays; Carnival Extravaganza every Wednesday with steel band, Mocko Jumbie and limbo show.		
Services/Facilities	Avis car rental, tour desk, full-service water sports center, cardio/workout room and 5-star PADI dive shop. Full catering available.		
Recreation/Amusement	53' catamaran (49-passenger capacity) for day sail and sunset sail excursions; complimentary non-motorized watersports (kayaks, windsurfers, Sunfish sailboats, snorkel gear); tennis; beach volleyball courts; gift/logo shop; live music and karaoke two nights a week; and weekly Carnival/Limbo show with steel band.		
Meeting Equipment	Projector, screen and conference calling. Additional charges apply.		
Amenities	AC, fans, freshwater pool(s), beach, water sports, tennis court(s), and (2) restaurants on property. DSL/cable/wireless Internet. Handicapped-accessible unit available.		
Additional Information	53' catamaran available for full-day and sunset sails. Maximum of 49 passengers.		



3

Frenchman's Reef & Morning Star Marriott Beach Resort

5 Estate Bakkeroe
St. Thomas, VI 00802

Phone: 340-776-8500

Fax: 340-715-6193

www.frenchmansreefmarriott.com

	A	B	C	D	E	F	G	H	
Meeting Rooms									
A. Wine Cellar	Dimensions	–	20 x 26	22 x 11	22 x 11	19 x 25	20 x 25	22 x 11	22 x 11
B. Island Room I	Square feet	586	520	242	242	475	500	242	242
C. Island Room II	Auditorium Capacity	–	50	25	25	50	50	25	25
D. Island Room III	Classroom Capacity	–	35	15	15	30	33	15	15
E. Island Room IV	U-Shape Capacity	–	25	–	–	–	25	–	–
F. Island Room V	Banquet Capacity	20	40	20	20	40	40	20	20
G. Island Room VI	Reception Capacity	20	40	20	20	40	40	20	20
H. Island Room VII									
I. Island Room VIII									
	I	J	K	L	M	N	O	P	
J. Grand Harbour Ballroom	Dimensions	20 x 25	224x63	82 x 63	42 x 63	42 x 63	58 x 63	33 x 33	33 x 37
K. Harbour I	Square feet	500	14,112	5,166	2,646	2,646	3,654	1,089	1,221
L. Harbour II	Auditorium Capacity	50	1,400	500	200	200	300	100	125
M. Harbour III	Classroom Capacity	35	800	300	150	150	200	75	75
N. Harbour IV	U-Shape Capacity	–	–	50	40	40	30	–	–
Outdoor/Nontraditional Meeting Facilities	Banquet Capacity	40	900	400	150	150	200	80	100
O. Seaside I	Reception Capacity	40	900	400	150	150	200	–	–
P. Seaside II									

Accommodations

Frenchman's Reef has 478 rooms, including 27 suites, with water, resort or harbor views. The top floor of the tower features 21 duplex suites with loft bedrooms. There are 17 "Royal Suites," each with a spiral staircase, balcony, cathedral ceiling and Jacuzzi, and four "Grand Suites." The 96-unit Morning Star Resort, located directly on the beach, offers tropical décor and open-air terraces.

Dining/Entertainment

Windows on the Harbour: serves American favorites with a Caribbean flair. Features air-conditioned dining room and outdoor terrace with spectacular views of Charlotte Amalie harbor. Open for breakfast and dinner.
Sunset Grill & Bar: serves a light lunch that includes wraps, sandwiches and salad platters with Caribbean flavor.
The Captains Café: offers up traditional pub fare and televised sporting events.
Coco Joe's: located right in the heart of Morning Star beach. Guests can enjoy light fare and the famous Caribbean buffet every Wednesday night.
Havana Blue: Latin-fusion inspired restaurant that combines authentic Cuban/Latin dishes with exotic spices and sauces from the Pacific Rim.
Presto Marketplace: offers convenience and variety for guests on the go.

Services/Facilities

The Reef Health Club & Spa and full-service Salon are adjacent to the pool area on Level Two. The 3,600 square foot Health Club offers free weights, strength training and cardiovascular machines. Classes include Tai Chi, yoga, power walking and water aerobics. Massage, facial and body treatments are available, plus locker rooms, showers, sauna and co-ed steam rooms.

The Resort's professional Event Management Department plans all aspects of a meeting program. The Resort assigns a dedicated Event Manager to each meeting to ensure effective utilization of facilities, catered functions, theme parties, special events, group reservations, audiovisuals, transfers and activities.

Recreation/Amusement

The resort offers three pools, swim-up bar, waterfalls and tropical landscaping. Morning Star Beach boasts pristine white sand, water sports and volleyball. The tennis complex features two courts with Omni surfaces lit for night play. Golf is minutes away at Mohogany Run Golf Course with prearranged tee times.

Meeting Equipment

An on-site Presentation Services team offers equipment, theme lighting and other technical services. Facilities include: fully-equipped business center and A/V department, resort WiFi connection, high-fidelity sound system, videotape, film and computer program ready, rheostat-controlled stage lighting in the ballroom, custom data port capabilities and videoconferencing.

Amenities

AC, freshwater pool(s), beach, water sports, tennis court(s), and (5) restaurants on property. DSL/cable/wireless Internet. Handicapped-accessible units available.

Additional Information

Offers 15 meeting rooms with 60,000 square feet of indoor and outdoor meeting and banquet space. The Frenchman's Reef can accommodate any size meeting, from 10 to 1,800.



Holiday Inn Windward Passage

Veterans Drive
 St. Thomas, VI 00802
 Phone: 340-774-5200
 Fax: 340-774-1231
 Email: reservations@st-thomas.com

	A	B	C
Meeting Rooms			
A. Tradewinds	20 x 25	25 x 40	25 x 40
B. Caribbean A	750	100	100
C. Caribbean B	Auditorium Capacity	75	120
	Classroom Capacity	30	60
	U-Shape Capacity	25	20
	Banquet Capacity	35	70
	Reception Capacity	70	100

Location/Transportation Centrally located overlooking the picturesque harbor of Charlotte Amalie. One block from the world-famous duty-free shops, walking distance to historical sights, restaurants, entertainment, nightlife, interisland ferries and seaplane.

Accommodations Beautifully appointed 140 rooms and 11 junior suites. All guest rooms feature private balcony, air-conditioning, telephone, voice messaging, free-high speed Internet, cable TV, in-house movies, video games, refrigerator, coffee maker, in-room safes, iron and board, hair dryer, clock radio.

Dining/Entertainment The Windward Restaurant features continental and West Indian cuisine and serves breakfast, lunch and dinner outdoor/indoor. The Courtyard Lounge offers cool tropical drinks and live entertainment under the stars on selected nights. Room service available for in-room dining. We offer one of the largest Video Lottery Gaming centers.

Services/Facilities Complimentary shuttle to the beach, room service, laundry/dry cleaning, full-service beauty salon/barber, dive shop, full-service spa, gift and sundries shop. Conference and meeting facilities for small and large groups.

Meeting Equipment LCD, TV, DVD player, VCR, overhead/slide projector, Internet access, conference phone.



Palms Court Harborview

4 and 5 Gamble Norsidevej
St. Thomas, VI 00802

Phone: 340-774-5292
Toll Free: 877-407-2567
Fax: 340-777-5598

www.palmscourtharborview.com

	A	B	C	D
Meeting Rooms				
A. Leah Conference	-	-	-	-
B. Grand Ballroom	-	-	-	-
Outdoor/Nontraditional Meeting Facilities				
C. Poolside/Harbor View Uncovered open- element environment	Auditorium Capacity 65	800	75	100
D. Balcony/Harbor View Covered patio	Classroom Capacity 55	425	60	N/A
	U-Shape Capacity 55	225	60	N/A
	Banquet Capacity 45	475	75	65
	Reception Capacity 45	475	75	65
Location/Transportation	Located a brief 7 minutes away from the airport, overlooking the beautiful Charlotte Amalie Harbor.			
Accommodations	Suite rooms w/full kitchen and living room. Demi Suites w/stove and microwave. Standard rooms with full- or king-sized beds/doubles and singles.			
Dining/Entertainment	Our restaurant is open from 7:00 a.m. – 10:00 p.m. daily for breakfast, lunch and dinner. West Indian/continental dining.			
Services/Facilities	Room service, maid service, laundry service.			
Recreation/Amusement	Swimming pool.			
Meeting Equipment	TV/VCR, overhead projector, slide projector, LCD/multi-media projector, Internet access, speakerphone, podium and mic, pen/pencil/pad sets.			
Amenities	Photocopy services, messenger service.			
Additional Information	Palms Court Harborview is well known for customizing all events and meetings. Menus and services can be altered to suit reasonable needs and requests.			



6

The Ritz-Carlton, St. Thomas

6900 Great Bay
 St. Thomas, VI 00802
 Phone: 340-775-3333
 Fax: 340-775-4444
www.ritzcarlton.com

	A	B	C	D	E	F
Meeting Rooms						
A. Great Bay Ballroom	24x104	24x40	24x24	47x23	–	21x27
B. Leeward	2,500	985	575	1,081	–	567
C. Windward	150	70	50	60	–	–
D. Living Room	120	30	20	30	–	–
	300	30	25	24	–	–
Outdoor/Nontraditional Meeting Facilities						
E. Ballroom Terrace	170	60	40	50	50	–
F. The Courtyard	200	75	40	75	200	50

Location/Transportation	Located 20 minutes from Charlotte Amalie, 30 minutes from Cyril E. King International Airport, 15 minutes by ferry to St. John and 15 minutes from the Mahogany Run 18-hole championship golf course.
Accommodations	180 rooms, all facing the ocean.
Dining/Entertainment	Four restaurants.
Services/Facilities	Spa, fitness center, recreation, etc.
Recreation/Amusement	Full beach recreation activities including sailing, paddleboats, kayaks, windsurfing, snorkeling and an on-property dive shop.
Meeting Equipment	Flip chart and conference phone are available for an additional charge through Presentation Services, Inc.
Amenities	AC, fans, freshwater pool(s), beach, water sports, fitness center, tennis court and (4) restaurants on property. DSL/cable wireless Internet. Handicapped-accessible units available.
Additional Information	Nestled within a 30-acre estate, this luxury Caribbean resort overlooks the sparkling turquoise waters and white-sand beaches of the eastern tip of St. Thomas. At the Ritz-Carlton, St. Thomas, guests can explore the underwater world, enjoy gourmet dining and exceptional levels of personalized service.



Wyndham Sugar Bay Resort & Spa

6500 Estate Smith Bay

St. Thomas, VI 00802

Phone: 340-777-7100 ext. 2216

Fax: 340-775-7330

	A	B	C	D	E	
Meeting Rooms						
A. Estate Ballroom	Dimensions	56 x 120	28 x 28	28 x 28	28 x 28	56 x 38
B. Alamanda	Square feet	6,720	784	784	784	2,128
C. Oleander	Auditorium Capacity	745	90	90	90	250
D. Orchid	Classroom Capacity	460	55	55	55	145
E. Hibiscus	U-Shape Capacity	–	25	25	25	–
F. Garden Terrace	Banquet Capacity	515	60	60	60	170
G. Palm Room	Reception Capacity	720	80	80	80	210
H. Royal	Ceiling Height, ft.	15	–	–	–	–
I. Palmetto						
	F	G	H	I	J	
Outdoor/Nontraditional Meeting Facilities						
J. Water Park	Dimensions	30 x 60	80 x 28	20 x 28	20 x 28	–
	Square feet	1,800	2,240	560	560	–
	Auditorium Capacity	200	200	50	50	–
	Classroom Capacity	–	100	30	30	–
	U-Shape Capacity	–	80	20	20	–
	Banquet Capacity	150	140	40	40	400
	Reception Capacity	200	280	60	60	700

Accommodations

296 newly renovated rooms, the majority with full ocean views. Balinese style furniture, luxurious new soft goods, carpeting, color TV with satellite, clock radio/alarm, AC and ceiling fan. All rooms have a private patio or balcony, 2-line telephone with voice mail, high-speed Internet access, renovated bathrooms with black marble countertops, wet bar area with mini-refrigerator.

Dining/Entertainment

The Manor House: open for breakfast and dinner daily. Serves continental cuisine with local favorites.

The Mangrove Restaurant: has an extravagant buffet lunch and dinner with daily themes.

Tuscany: more formal a la carte restaurant; guests on our all-inclusive package receive 50% off their total bill.

Beach Grill and Pizzeria: grilled specialties and freshly made brick-oven pizzas.

Ocean Club Gaming Room: Live entertainment nightly with 95 video lottery terminals, video poker, etc. Group tournaments can be arranged. Caribbean Night with a local band, limbo dancing, fire eating, stilt walking and glass walking.

Services/Facilities

Complimentary kids club for ages 4-12, movie theater, dry cleaning, high-speed Internet access, three pools, Jacuzzi, secluded beach, water sports, kayaks, sailing, snorkeling, tour desk in lobby and poolside for tours, horseback riding, deep-sea fishing, team-building activities. Journeys Spa for facials, hydrotherapy, salon for hair and nail services. Fitness center with equipment and classes; \$10.00 fee for non all-inclusive guests.

Director of Meeting Services, Catering Sales Manager, Banquet Manager, Audio-Visual Services provided by Presentation Services.

Recreation/Amusement

Diamonds International, Budget Rent A Car on property, tour desk, gift and sundry store and scuba diving shop.

Meeting Equipment

LCD projector, overhead projector, microphone and flip charts. Additional audio visual requirements are provided to the hotel by Presentation Services. Additional charges apply.

Amenities

AC, fans, freshwater pool(s), beach, water sports, tennis court(s), beach grill and (3) restaurants on property. DSL/cable/wireless Internet. Handicapped-accessible units available.

Additional Information

Total hotel renovation in 2006. Additional restaurant added, pools resurfaced, addition of video lottery terminals and award-winning Journeys Spa voted the "Best Spa Resort in the U.S. Virgin Islands" two years in a row at the 2005 and 2006 World Travel Awards.

VENUES



Coral World Ocean Park

6450 Estate Smith Bay
St. Thomas, VI 00802

Phone: 340-775-1555
Toll Free: 888-695-2073
Fax: 340-775-9068
www.coralworldvi.com

Overview:

Located on Coki Point, a peninsula on the northeast shore of St. Thomas, Coral World is a 4.5-acre sea-life park with aquariums, outdoor pools and nature trails. It is an especially unique venue for an evening event.

Service/Facilities:

Handicapped accessible. Meeting, event planning and catering services. All technical equipment must be rented from an audio-visual company. Internet capabilities (DSL/cable) and wireless Internet are available.

Event Space Details:

Blue Water Terrace: overlooking the sea, this covered terrace cooled by island breezes is the ideal location for sit-down and buffet dinners, luncheons and wedding receptions. Has space for a dance floor and band, and seats up to 140 guests.

Caribbean Reef Encounter: feast your eyes on colorful fish as you dine in the middle of this giant 80,000-gallon aquarium. A totally unique and elegant dining experience! Perfect for an intimate dinner or reception, the air-conditioned Caribbean Reef Encounter seats up to 50 guests.

Palm Courtyard: there's no better way to celebrate the beauty of the islands than under the evening shade of the Palm Courtyard. This open deck is framed by 24 statuesque coconut palms illuminated with dazzling white lights. Perfect for cocktail receptions and buffet dinners, this area seats approximately 100 guests.

Harbor Cat: Coral World's newest special event venue! Celebrate your special event while cruising the Charlotte Amalie Harbor aboard this 65-foot catamaran. This spacious 3,500-square-foot vessel boasts a bar and dance floor complete with disco lights and a state-of-the-art sound system. Great for your wedding at sea, cocktail reception and buffet dinner. Accommodates up to 130 guests.

Undersea Observatory: with dramatic views of the Leeward Passage to St. John, the Observatory's top deck is a popular site for weddings. Seats up to 75 guests theater style with additional standing room.

Shark Bar: adjacent to the Shark Shallows Pool, a nursery for Coral World's baby sharks, the Shark Bar is a favorite watering hole for guests. Additional bars can be set up throughout the park to serve large groups.



Mahogany Run Golf Course

#1 Mahogany Run Road North
St. Thomas, VI 00802

Phone: 340-777-6250
Toll Free: 800-253-7103
Fax: 340-777-6280
www.mahoganyrungolf.com

Overview:

Recognized as one of the Caribbean's most stunning and challenging golf courses, Mahogany Run has celebrated over 20 years of successful corporate and private tournament outings. The course boasts a dramatic trio of ocean-front golf holes with a spectacular down-island vista suitable for weddings and special events. An accomplished and accommodating full-service staff is trained to meet the needs of groups of any size. Professionally organized golf tournaments, an elegant banquet room with extensive menu offerings and thoroughly modern meeting facilities make Mahogany Run Golf Course an ideal location for a variety of corporate and private events. Located approximately 20 minutes from both cruise ship docks in the town of Charlotte Amalie and 15 minutes from the ferry dock at Red Hook, Mahogany Run's central location is easily accessible from all corners of St. Thomas.

Service/Facilities:

18-hole public golf course with quality rental fleet, fully outfitted pro shop recently recognized by Golf World as one of the top 100 in the United States, air-conditioned clubhouse restaurant, banquet dining for 150, conference seating for 200 and an on-course snack shack and beverage cart.



Mountain Top

3A-18 Estate St. Peter
St. Thomas, VI 00802

Phone: 340-774-2400

Fax: 340-777-4691

www.greathouse-mountaintop.com

Overview:

At the island's highest elevation of 1,547 feet, Mountain Top is St. Thomas' oldest tourist attraction. Mountain Top has 11,300 square feet of shopping with a snack bar overlooking Magens Bay.



Paradise Point

9617 Estate Thomas
St. Thomas, VI 00802

Phone: 340-774-9809

Fax: 340-774-9955

www.stthomasskyride.com

Overview:

Located 700 feet above the beautiful Charlotte Amalie harbor in St. Thomas, Paradise Point offers spectacular views. The St. Thomas Skyride aerial tramway transports guests up to Paradise Point.

Service/Facilities:

Paradise Point offers a sky-high venue for casual group receptions up to 200 and a banquet capacity of 150.



St. Peter Great House and Botanical Gardens

2A St. Peter Mountain Road
St. Thomas, VI 00801

Phone: 340-774-4999

Fax: 340-774-1723

www.greathouse-mountaintop.com

Overview:

This restored world-class estate is set on 11 acres 1,000 feet above Hull Bay and world-famous Magens Bay. A total of 20,000 square feet under beautiful tiled roofs offer a variety of special areas to accommodate large and small groups. Our observation deck delivers breathtaking views of 20 other islands.

Service/Facilities:

Walking tours, banquet facilities and reception venues.

Royal Palm Pavilion

Square Feet: 12,000

Banquet Capacity: 40-150

Grand View Ballroom

Square Feet: 12,000

Banquet Capacity: 120-500

Support Services:

We work with all outside vendors.

Additional Information:

St. Peter Great House and Botanical Gardens is a tried and proven venue with an impressive reference list of Fortune 500 corporations that have held successful events.



**Villa Botanica
at Plantation
Crown and Hawk
Botanical Gardens**

7945 Estate Dorothea
St. Thomas, VI 00802

Phone: 340-774-1136
Fax: 340-776-1138
www.villabotanica.com

Overview:

Located 15 minutes from downtown and the airport in a mountaintop valley overlooking the harbor. Villa Botanica is a rental facility venue hosting anything from corporate incentive events to meetings to office parties to special events and weddings. The venue has open-air, alfresco-style dining with surrounding buildings and sugar mill situated in a 5-acre historical estate and botanical garden.

Service/Facilities:

Internet capabilities, projector and projection screen are available. We work with all outside vendors from caterers to technical equipment suppliers to musicians in order to provide the necessary support services.

Room Details:

Main Dining: 2,015 square feet offers an auditorium capacity of 250, a banquet capacity of 200 and a reception capacity of 300.

Outdoor Pool Deck: 1,200 square feet with a reception capacity of 150. Extensive grounds for station setup.



**Yacht Haven
Grande**

9100 Port of Sale
St. Thomas, VI 00802

Phone: 340-774-5030
www.yachthavengrande.com

Location/Transportation:

Situated on Charlotte Amalie Harbor between the cruise port and downtown. Convenient to all hotels and the airport.

Venue Description:

Yacht Haven Grande is the premier marina facility for megayachts within the Caribbean and the centerpiece in Island Global Yachting's (IGY) incomparable portfolio of yachting destinations. Located alongside the scenic Charlotte Amalie Harbor in St. Thomas, USVI, the facility encompasses a 48-slip megayacht marina complemented by an array of retail destinations, exciting dining and entertainment options, recreational amenities and seaside residences.

Service/Facilities:

The property includes an esplanade with three restaurants and 80,000 square feet of retail space, which is open to the public. Boutiques include Louis Vuitton, Coach, Bulgari and many more. Restaurants include W!kked, Fat Turtle, Grande Cru and, soon, Three60. The property also features 12 waterside condominiums with harbor starting at \$2 million. Facilities include tennis courts, putting green, pool and office space. The Club at Yacht Haven Grande membership includes personalized amenities, recreational facilities and private dining.

For more information, please call or visit our website.